

# **Constitution of the Fathers' Association of Holy Ghost Preparatory School**

## Article I

- A. The name of the organization shall be "The Fathers' Association of Holy Ghost Preparatory School," Bensalem, Pennsylvania.
- B. The Fathers' Association shall exist as a service organization to Holy Ghost Preparatory School. The school president and principal shall have general supervision over the Guild and the right to veto any and all programs, actions and activities.

## Article II

The purpose of the Fathers' Association:

- A. It is a service organization with a three-fold purpose: It is to provide social, cultural, and service benefits to Holy Ghost Preparatory School. The Fathers' Association will generally meet once a month, in the evenings at HGP, for approximately 1-1.5 hrs. A Treasurer's report is requested at each meeting to manage FA associated budgets.

### 1. Social

- a. The social events of the year may include but are not limited to; provide support to HGP administration for planning and conducting the Homecoming Picnic in September, and a Ski trip day for HGP families/ friends in February.

### 2. Cultural

- a. Speakers and programs may include faculty members; notable the planning and key-note speaker arrangements and for the HGP Communion Breakfast in May.

- b. At the discretion of the Fathers' Association Board, other cultural or school get-together activities could be conducted (with HGP administration coordination and approval).

### 3. Service

- a. Parking support/ management/ safety monitoring at major HGP school activities (such as the Open House, Mother's Guild Craft Fair, School Dances, Coaches vs. Cancer Basketball Tournament, and HGP Graduation).
- b. Planning, managing and implementing the Christmas Blessing donations to needy families in surrounding parishes in the HGP area.
- c. Periodic community service projects as deemed needed by HGP or the FA Board (such as the HGP Chapel clean-up and Libertae grounds work days).

## Article III

### Active Membership

- A. Membership is open to fathers and guardians of students and alumni of Holy Ghost Preparatory School.

## Article IV

### Officers of the Fathers' Association

- A. The Board members are as follows:

President

Vice President

Treasurer

- B. Election of Board members

- 1. Elections shall be held annually in May for the following school year.

2. Installation of the Officers shall take place in June.

#### Article V

1. This Constitution may be amended according to the following procedure: A member must submit in writing his proposed amendment which shall be read at a regular business meeting. Upon approval of the proposed amendment by the Holy Ghost administration, a ratification vote will take place at a regular business meeting.
2. The Fathers' Association Board review and approval must be obtained in advance of any expenses incurred in the name of a FA related activity; specifically written/ email approval by a FA Board Member for any expenses over \$100.